

## Management Approach: Procurement

Stantec recognizes that our purchasing decisions can influence positive industry change. We leverage our supply chain decisions to promote sustainable business practices and to support local businesses around the world.

Stantec's procurement spending supports office, laboratory, and field activities. Our supply chain includes real estate suppliers for our leased office space, indirect vendors enabling us to do our consulting, direct vendors to support our project and field work, and subcontractors, subconsultants, and partners that assist project teams.

As a professional services organization, we specify and design to, but do not directly procure, the materials used in construction of our designed projects.

## Commitments and Practices

Stantec has a centrally managed Corporate Procurement and Real Estate team with on-the-ground representatives in each of our primary geographies. Stantec's Corporate team globally manages real estate leases and indirect procurement needs (such as leased buildings, vehicle fleet, IT hardware and software, telecommunications, furniture, office supplies, technical supplies). As needed, they provide support to project teams for direct productions, furniture, office supplies, technical supplies). Our Risk Management team provides project teams support with contracts and prequalifications.

For procurement, we have recently purchased and are in the process of rolling out Oracle's procurement management tool to improve consistency in application of our procurement processes. For real estate, we use CoStar to centrally manage our lease details, including information on building sustainability features. For travel, we use Egencia as our travel management system and have implemented associated green features.

## In Our Operations

Stantec's Procurement team is a key player in Stantec's operational emissions management program with activities that include working with suppliers to provide activity data for our environmental measurements, right sizing our office footprint, overseeing green enhancements in our travel management system, streamlining print management process, and developing and implementing a zero emissions vehicle fleet transition.

This team actively looks for and selects vendors who practice sustainable behaviors within their operations and who offer environmentally friendly and socially responsible products and services. We require that corporate suppliers provide emissions data for the items we purchase from them, provide recycling support for the products they sell us, and work with us to implement staff behavior changes that reduce our impact.

Our Real Estate team facilitates office selection and consolidation. One of our most effective strategies to reduce the footprint of our Company—and therefore use less space and less energy—is consolidating our offices into fewer locations and relocating offices to more resource-efficient buildings. When co-locating or adding space, we use a real estate scorecard to make balanced business decisions, including sustainability considerations.

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With Our Supply Chain Doing business with suppliers, subcontractors, subconsultants, and partners who share our values limits Stantec's